

BUTTERWICK PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE VILLAGE HALL ON TUESDAY, 8th MAY 2018 AT 7.00 pm

PRESENT:

Parish Councillors: A Gosling (in the chair), K Forman, M Knowles, C Smith and A Quickfall
Boston Borough Councillor P Bedford
3 members of the public
Mrs J Barnes (Clerk)

- 1 **APOLOGIES** were received from Councillor L Pearson and the Police
- 2 **ELECTION OF CHAIRMAN**
Councillor Forman proposed, Councillor Quickfall seconded and it was unanimously agreed that Councillor Gosling be re-elected.
- 3 **DECLARATION OF ACCEPTANCE**
Councillor Gosling duly signed the declaration of acceptance for the office of Chairman.
- 4 **ELECTION OF VICE-CHAIRMAN**
Councillor Gosling proposed, Councillor Forman seconded, and it was unanimously agreed that Councillor Knowles be elected.
- 5 **MINUTES OF THE ANNUAL GENERAL MEETING held on the 9th May 2017** having been previously circulated were agreed and signed by the Chairman as a true record.
- 6 **ADOPTION OF THE ACCOUNTS FOR THE YEAR ended 31st March 2018**
These had been approved at the April parish council meeting showing a balance of £4795.28 of receipts over payments (including the money in hand for the footway lighting) with an end of year balance of £10493.62. It was noted that the outstanding cheque had now been cashed.
- 7 **APPOINTMENT OF A HIGHWAYS LIAISON OFFICER**
Councillor Forman proposed, Councillor Gosling seconded, and it was unanimously agreed that Councillor Quickfall be re-elected.
- 8 **APPOINTMENT OF A PARISH COUNCIL REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE**
Councillor Forman proposed, Councillor Gosling seconded, and it was unanimously agreed that Councillor Knowles be re-elected.
- 9 **STANDING ORDERS**
It was noted that the last review and adoption had been in January 2018 and it was agreed at present no further changes were necessary.
- 10 **FINANCIAL REGULATIONS**
It was noted that the last review and adoption had been on the 9th February 2016 and it was agreed to review again at a future meeting.

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11 ASSET REGISTER

No further assets had been purchased during the financial year, keeping the total at £4229.

12 RISK ASSESSMENT AND INSURANCE COVER

The council looked at and assessed all risks and agreed that no further cover was required. It was agreed that the Risk Assessment Register would be reviewed at a future meeting.

13 CHAIRMAN'S REPORT given by Councillor Gosling

During the past year we have continued to meet every month, I thank all Councillors for their time and efforts throughout the year. Also special thanks to our Clerk Joan for all her efforts not only during meetings but also time spent preparing meetings and day-to-day duties between meetings.

Thanks also to Mike for his continued work on the Village Emergency Plan and Ann for her time spent on highway issues.

We have had one resignation, Darren Dower, left the council in November, being replaced by Lynn Pearson at the meeting in April. I can assure you Lynn not all meetings will be like your first.

As a Council we have continued to support many local groups and organisations with finance support whilst keeping the precept one of the lowest in the Borough.

There being no further business the meeting closed at 7.12 pm

Approved on 12th June 2018

Signed by Councillor A Gosling (Chairman)

May 2019