

BUTTERWICK PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE VILLAGE HALL ON TUESDAY, 9th MAY 2017 AT 7.00 pm

PRESENT:

Parish Councillors: A Gosling (in the chair), D Dower, K Forman, M Knowles, C Smith and A Quickfall

Boston Borough Councillor P Bedford

Lincolnshire County Councillor P Skinner

1 member of the public

Mrs J Barnes (Clerk)

- 1 **APOLOGIES** were received from Councillor N Donnelley
- 2 **ELECTION OF CHAIRMAN**
Councillor Forman proposed, Councillor Knowles seconded and it was unanimously agreed that Councillor Gosling be re-elected.
- 3 **DECLARATION OF ACCEPTANCE**
Councillor Gosling duly signed the declaration of acceptance for the office of Chairman.
- 4 **ELECTION OF VICE-CHAIRMAN**
Councillor Forman proposed, Councillor Dower seconded, and it was unanimously agreed that Councillor Knowles be elected.
- 5 **MINUTES OF THE ANNUAL GENERAL MEETING held on the 10th May 2016** having been previously circulated were agreed and signed by the Chairman as a true record.
- 6 **ADOPTION OF THE ACCOUNTS FOR THE YEAR ended 31st March 2017**
These had been approved at the April parish council meeting showing a balance of £1590.03 of receipts over payments (including £750 in hand for the defibrillator with an end of year balance of £5,698.34.
- 7 **APPOINTMENT OF A HIGHWAYS LIAISON OFFICER**
Councillor Dower proposed, Councillor Gosling seconded, and it was unanimously agreed that Councillor Quickfall be re-elected.
- 8 **APPOINTMENT OF A PARISH COUNCIL REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE**
Councillor Forman proposed, Councillor Gosling seconded, and it was unanimously agreed that Councillor Knowles be re-elected.
- 9 **STANDING ORDERS**
It was noted that the last review and adoption had been on the 13th September 2016 and it was agreed at present no further changes were necessary.
- 10 **FINANCIAL REGULATIONS**
It was noted that the last review and adoption had been on the 9th February 2016 and it was agreed at present no further changes were necessary.

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11 ASSET REGISTER

No further assets had been purchased during the financial year, the total being £2879. However, it was agreed that the Defibrillator at £1350 be added to the Register as at April 2017, this bringing the new total for the forthcoming year to £4229.

12 INSURANCE COVER

The council agreed that the Defibrillator would be added to the insurance cover for the coming year. The council looked at and assessed all risks and agreed that no further cover was required.

13 CHAIRMAN'S REPORT given by Councillor Gosling

During 2016/17 we have continued to meet every month and I would like to thank all councillors the time and efforts throughout the year. Also thanks to our Clerk, Joan for her efforts not only during meetings but during the time between meetings, keeping us all updated and preparing for meetings.

We have had no changes to the make up on the council during the year, but unfortunately, we heard of the death of a former councillor Jack Neal in April of this year.

During this year we have been forced by Boston Borough Council's budget cuts to take on the costs involved in some street lighting and grass cutting of open spaces and verges, this has been reflected in the increase in precept.

Councillor Mike Knowles has continued to work on the village emergency plan. A team trial exercise was held followed by a training event, which was attended by 19 people. Thank you, Mike, for your hard work, although hopefully the plan will not be needed.

We have purchased a defibrillator; the cost being mostly met by donations from businesses in the village and I thank them for the support given. The training for users was completed last week and the defibrillator is now up and running.

There being no further business the meeting closed at 7.11 pm

Signed by Councillor A Gosling

(Chairman)

8th May 2018