

BUTTERWICK PARISH COUNCIL

Honey Lodge
Sea End
Benington
Boston
Lincolnshire
PE22 0DN
07913002864

Email: butterwickpc@gmail.com

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Butterwick Parish Council which will be held on Tuesday 9 May 2023 at Butterwick Village Hall, commencing at 7.30pm or at the end of the public forum. The business to be dealt with at the meeting is listed in the agenda.

There will be a public forum at 7.30 pm at which members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Signature *Carol Anderton*

Clerk to the Council

Date: 02 May 2023

AGENDA

1. To elect the Chairman for the 2023/24 administration period
2. To receive the declaration of Acceptance of Office of Chairman
3. To elect a Vice Chairman for the 2023/24 administration period
4. To receive and accept apologies where valid reasons for absence have been submitted to the Parish Clerk prior to the meeting
5. To receive any declarations of interest in accordance with the requirements of the Localism Act
6. Minutes of the last meeting. To receive and approve the notes of the Council meeting held on Tuesday 11 April 2023
7. Finance.
 - a. To authorise signing of orders for payment
8. Footway Lighting
9. Matters for discussion only or to add to the next agenda
10. Date and time of the next Parish Council meeting – Tuesday 13 June 2023