

BUTTERWICK PARISH COUNCIL

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Dear Councillor

You are hereby summoned to attend the Annual Meeting of Butterwick Parish Council which will be held on Tuesday 14 May 2024 at Butterwick Village Hall, commencing at 7.30pm or at the end of the public forum. The business to be dealt with at the meeting is listed in the agenda.

There will be a public forum at 7.30 pm at which members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Signature *Carol Anderton*

Clerk to the Council

Date: 07 May 2024

AGENDA

1. To elect the Chairman for the 2024/25 administration period
2. To receive the declaration of Acceptance of Office of Chairman
3. To elect a Vice Chairman for the 2024/25 administration period
4. To receive and accept apologies where valid reasons for absence have been submitted to the Parish Clerk prior to the meeting
5. To receive any declarations of interest in accordance with the requirements of the Localism Act
6. Minutes of the last meeting. To receive and approve the notes of the Council meeting held on Tuesday 9 April 2024
7. Butterwick Park
8. Finance.
 - a. To authorise signing of orders for payment
 - b. To authorise signing of the AGAR 2023/24 (Annual Governance Statement)
 - c. To authorise signing of the AGAR 2023/24 (Accounting Statements)
9. Matters for discussion only or to add to the next agenda
10. Date and time of the next Parish Council meeting – Tuesday 11 June 2024