

MINUTES OF THE ANNUAL MEETING OF BUTTERWICK PARISH COUNCIL HELD IN THE VILLAGE HALL
ON TUESDAY 13 MAY 2025

Present: Chairman: A Gosling
Councillor: K Forman, A Quickfall, C Smith, L Pearson, C Gosling,

Also present Mrs C Anderton – Clerk of the Council

2025/40 To elect the Chairman for the 2025/26 administration period

It was proposed by Cllr K Forman that Cllr A Gosling continue in the position of Chairman for the next administration period which was seconded by Cllr A Quickfall and carried unanimously.

2025/41 To receive the declarations of Acceptance of the Office of Chairman

The Chairman completed the Acceptance of Office form which was also signed by the clerk.

2025/42 To Elect a Vice Chairman for the 2024/25 Administration Period

It was proposed by Cllr L Pearson that Cllr C Gosling take on the position of Vice-Chairman which was carried unanimously.

2025/43 Apologies

Apologies with acceptable reasons were received prior to the meeting from Cllr J Barton, Cllr P Bedford and Cllr D Broughton.

2025/44 Receipt of any declarations of interest in accordance with the requirements of the Localism Act 2011.

There were no declarations of interests given.

2025/45 To receive and approve the notes of the Council meeting held on Tuesday 8 April 2025

Cllr C Gosling highlighted an error in the minutes in that he was noted as in attendance and absent. It was **RESOLVED** that the notes of the meeting be accepted with the highlighted error and be signed by the Chairman.

2025/46 Butterwick Park

The Chairman confirmed that the resurfacing of the car park and the footpath would begin on 19 May 2025.

2025/47 Bus Provision through the village

The clerk confirmed that she had chased up progress on the Road Safety Audit.

2025/48 Finance

- a. It was proposed, seconded and **RESOLVED** to authorise signing of the AGAR 2024/25 (Accounting Statements)
- b. It was proposed, seconded and **RESOLVED** to authorise signing of the AGAR 2024/25 (Annual Governance Statement)
- c. It was proposed, seconded and **RESOLVED** to authorise signing of the 05/2025 payment sheet.

2025/49 Matters for discussion or to be added to the next agenda.

Cllr C Gosling confirmed that he had discussed the volunteer programme at North Sea Camp and he was hopeful that it would now be moving forward. Cllr A Quickfall confirmed that the bins in the churchyard had been removed however they did not belong to the Church.

Cllr K Forman suggested a card be sent to Paul Skinner expressing the members gratitude for his dedication and for keeping the Parish Council informed over the past 8 years.

Cllr C Smith suggested a gesture of thanks to the landlord and landlady at the Five Bells for generously donating the buffet at the VE Day celebrations, Cllr A Quickfall suggested a restaurant voucher and the Barley Mow was nominated. Cllr K Forman asked that 'Thank you' cards be sent to those who helped the Parish Council with the event on the day.

The clerk suggested that members considered hosting another event in the summer and a picnic in the park was suggested. Members also suggested the possibility of arranging a Children's Christmas party.

2025/50 Date of the next Parish Council Meeting

Date of the next Meeting of the Parish Council will be held on Tuesday 10 June 2025 at 7.30pm.

There being no further business to discuss, the Chairman thanked those in attendance and declared the meeting closed.