

Application for Co-option

Thank you for your interest in becoming a Parish Councillor. Please provide the below information to assist the council in making their decision.

Full Name & Title	
Home Address	
Home Telephone	
Mobile Telephone	
Email Address	

About You Please provide the council with some background information about yourself.

Reasons for applying.

Please provide the council with your reasons for wanting to become a Parish Councillor

Signature

Co-option Eligibility Form

In order to be eligible fo co-option as a Butterwick Parish Councillor you must be a British Subject, or a citizen of the Commonwealth or the European Union: and on the 'relevant date' (i.e. the day on which you apply or if there is a poll the day of the election) 18 years of age or over; and additionally able to meet one of the following qualifications set out below. Pease tick which applies to you:

- a) I am registered as a local government elector for the parish; or
- b) I have, during the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish; or
- c) My principle or only place of work during those twelve months has been in the parish; or
- d) I have during the whole of twelve months resided in the parish or within 3 miles of it

2. Please note that under Section 80 of the Local Government Act 1972 a person is disqualifies from being elected as a Local Councillor or being a member of a Local Council if he/she:

- I. Holds any paid office or employment of the Local Council(other than the office Of Chairman) or a joint committee on which the Council is represented; or
- II. Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below); or
- III. Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- IV. Is otherwise disqualified under Part III of the representation of the Peoples Act 1983 for corrupt or illegal practices.

This disqualification for bankruptcy ceases in the following circumstances:

- i. If the bankruptcy is annulled on the grounds that either the person ought not To have been adjudged bankrupt or that his/her debts have been fully discharged;
- ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his/her part;
- iii. If the person is discharged without such a certificate.

In i and ii above, the disqualification ceases on the date of annulment and discharge respectively. In iii, it ceases on the expiry of five years from the date of discharge.

DECLARATION

I.....hereby confirm that I am eligilble for the vacancy of Butterwick Parish Councillor, and the information given on this form is a true and accurate record.

Signature

Date.....

CO-OPTED COUNCILLOR PERSON SPECIFICATION

COMPETENCY	ESSENTIAL	DESIRABLE
Relevant Knowledge, Education, Professional Qualifications & Training	<ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community. • Forward thinking 	<ul style="list-style-type: none"> • A levels/Degree level and or • Vocation or professional qualification (eg. Accountant, teacher, policeman)
Experience, Skills, Knowledge and Ability	<ul style="list-style-type: none"> • Solid interest in local matters • Ability and willingness to represent the Council and their community. • Good interpersonal skills. • Able to communicate succinctly and clearly both orally and in writing. • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff. • Good reading and analytical skills. • Ability and willingness to work with the council;s partners (eg. Voluntary groups, other parish councils, principal authority, charities) • Ability and willingness to undertake Induction training and any other relevant training. • Ability to work under pressure. 	<ul style="list-style-type: none"> • Experience of working or being a member in a local authority or other public body. • Experience of working with voluntary and or local community/interest groups. • Basic knowledge of legal issues relating to town and parish councils or local authorities. • Good standard of computer literacy. • Experience of delivering presentations. • Experience of working with the media. • Experience in financial control/budgeting • HR experience
Circumstances	<ul style="list-style-type: none"> • Ability and willingness to attend meetings of the council (or the meetings of other local authorities ad local bodies) in the evening and events in the weekend and at weekends. • Flexible and committed to the Council • Enthusiastic 	