

MINUTES OF THE BUTTERWICK PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY, 12th MARCH 2019 AT 7.30 pm

PRESENT:

Parish Councillors: A Gosling (Chairman), K Forman, N Donnelly, M Knowles, L Pearson, C Smith and A Quickfall
Boston Borough Councillor P Bedford
Lincolnshire County Councillor P Skinner
3 members of the Public
Mrs J Barnes (Parish Clerk)

1 APOLOGIES were received from the Police.

2 POLICE MATTERS

PCSO A Devenish had reported on a Burglary and Criminal Damage both in Sea Lane; a Road Traffic Collision on the A52; Suspicious Circumstances in Sea Lane and two on School Lane; and Violence on Brand End Road

3 MINUTES

The minutes of the meeting held on the 12th February 2019 having been previously circulated were agreed and signed by the Chairman.

4 MATTERS ARISING

4.1 Lighting – No information had been received regarding the Lincolnshire County Council lighting, only what had been published in the press. Councillor Skinner agreed to make further enquiries.

4.2 Village Hall – It was noted that only four people had attended the Annual General Meeting. Enquiries were being made regarding some new windows and the clerk was requested to seek guidance from LALC regarding VAT.

5 DECLARATIONS OF INTEREST

Councillor Quickfall declared an interest in 6.2 as being known to the applicant.

6 PLANNING

6.1 B/18/0328 – The application for outline application for residential development (up to 25 dwellings) with all matters reserved at land adjacent to Magnolia Lodge, Benington Road for Robert Doughty Consultancy Ltd had been granted subject to the 106 agreement. No formal paperwork had yet been received.

6.2 B/19/0013 – The application under s73 for removal of Agricultural Habitation Clause of BR 229/71 at Trebarwith, Homer's Lane for Mr M Pitcher had been approved.

7 PARISH MATTERS

7.1¹ **Highways** – It was noted that following the road repairs on Church Road some of the drains were full of tarmac. Councillor Skinner to follow this up. It was also mentioned that the diversion signs etc had been left for a considerable time following the work.

- 7.1² A temporary road closure had been scheduled for Old Post Office Lane between the 29th April and 3rd May 2019 for essential maintenance works by TRIIO. The notice had been displayed.
- 7.1³ The information regarding reporting highways issues had been forwarded to all councillors.
- 7.2 **Boston Marathon** – No formal request or information had been received by the Parish Council, and it was noted that the route had changed from previous years. If individuals were interested, they could contact direct.
- 7.3 **Lincolnshire Road Safety Partnership** – Councillors Gosling and Forman had attended the presentation at Freiston Parish Council regarding the HHR (Hand held radar) equipment. It was agreed to advertise on the noticeboard and in the Parish Magazine for volunteers to train accordingly, it was anticipated that up to ten volunteers would be needed for both parishes. To be further discussed at the next meeting.
- 7.4 **Parish Council Elections** – All councillors were handed the nomination packs for the forthcoming elections and reminded that the papers had to be hand delivered to Boston Borough Council between the 25th March and 3rd April 2019.
- 7.5 **Highway Verge Cutting** – The paperwork had now been received in respect of the Parish Agreement for 2019/20. It was noted that Butterwick Parish Council would receive a contribution of £401.73 towards the cost. It was agreed that the agreement be signed and forwarded as requested.
- 8 CORRESPONDENCE**
- 8.1 Clerks & Councils Direct – The March issue was handed to Councillor Gosling.
- 8.2 Dementia Awareness – All councillors had received the details regarding a meeting.
- 8.3 LALC – Information regarding a cluster questionnaire received. Noted that Butterwick is not part of a cluster at present.
- 8.4 Traffic Regulation Orders – Information received from Lincolnshire County Council regarding temporary restriction on the public highway was handed to Councillor Knowles.
- 9 FINANCE**
- 9.1 The Clerk presented the up-to-date accounts, together with an update of the precept spending to date and evidence of the bank balance. It was noted that the cheques sent to Butterwick Youth Club and the 10th Boston Rural Boston Scouts had not yet been cashed.
- 9.2 Thanks had been received for the donations from Guardian Press, Butterwick Youth Club (who had stated they would use the money for first aid training, CRB checks, safe guarding training etc) and the 10th Boston Rural Boston Scouts (who would use the money for insurance).

9.3 The following payments were discussed and agreed.

Details	Amount	VAT	Payment
J Barnes (cash for K Stones and J Dickson, for litter picking)	£160.00		BACS
J Barnes (salary and expenses)	£832.16		BACS
HMRC	£83.40		BACS

9.4 Financial Regulations – The clerk stated that she had reviewed the regulations and added/alterd as below:

(Add to ‘Instructions for the making of payments’)

6.1 All payments are the responsibility of the whole council and all councillors share collective responsibility for the financial management of the council.

(Amendment to ‘Income’)

9.3 The Clerk shall complete a AT Return online (known as a VAT 126 claim). Claims can be made every three months as required and the periods must not overlap.

These were formally agreed and the copy on the website would be amended accordingly.

10 NEXT MEETING

The next meeting will be held on Tuesday, 9th April 2019 at Butterwick Village Hall at 7.30 pm.

11 ANY OTHER BUSINESS

Notification had just been received that the South East Local Plan had now been approved.

There being no further business the Chairman thanked those in attendance and closed the meeting at 20.15.

Signed by: Councillor A Gosling

(Chairman)

9th April 2019