

**MINUTES OF THE BUTTERWICK PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY, 11<sup>th</sup> JUNE 2019 AT 7.30 pm**

**PRESENT:**

Parish Councillors: M Knowles (in the chair) K Forman, N Donnelly, C Smith and A Quickfall

Boston Borough Councillors P Bedford and J Welbourn

Lincolnshire County Councillor P Skinner

2 members of the Public

Mrs J Barnes (Parish Clerk)

**1 APOLOGIES** were received from Parish Councillors A Gosling and L Pearson

**2 NO POLICE MATTERS**

*(apologies and report received on the 12<sup>th</sup> June 2019 – Incidents recorded, Butterwick Road, Freiston, Village Hall – Violence Youth Club; Upsall Road – Animal Problems; Prince William Drive - suspicious circumstances; Church Road - concern for safety; Sea Lane - other offences and School Lane - damage only Road Traffic Collision.)*

**3 MINUTES**

3.1 The minutes of the Annual General Meeting held on the 14<sup>th</sup> May 2019 having been previously circulated were approved.

3.2 The minutes of the meeting held on the 14<sup>th</sup> May 2019 having been previously circulated were agreed and sign by Councillor Knowles.

**4 MATTERS ARISING**

4.1 Lincolnshire County Council – Lighting Policy – Councillor Skinner had nothing further to report other than that was the policy.

4.2 Boston Borough Council – Councillors Gosling and Knowles had attended the Planning Meeting. Councillor Gosling now had the adopted copy of the South East Lincolnshire Local Plan which would be circulated as required.

4.3 Fencing – It was reported that this had now been replaced.

4.4 No further information had been received regarding obstruction of the Refuse Lorries.

**5 NO DECLARATIONS OF INTEREST**

**6 PLANNING**

6.1 B/18/0506 – Amended details had been received regarding the application for partial retention for a change of use from general industrial (Class B2) to storage and distribution centre (Class B8) at Warth Park, Sea Lane, Butterwick for Mr R F Warth (R Lawson & Co Ltd).

*(The meeting was closed for various comments to be made prior to re-opening)*

It was agreed that the following comments be forwarded and noted that the original comments had not been fully responded to.

- More details required on the number and category of proposed caravans, containers and vehicles
- Is the site going to be lit, concern raised regarding security?
- Is wire fencing adequate for security and neighbour privacy?
- Do any hours of operation need to be instigated?
- Would the access in Watery Lane be locked or subject to restrictions?

6.2 B/19/0048 – No decision had been received regarding the outline application for three detached dwelling associated parking and detached garaging following demolition of existing building with some matters reserved (appearance, landscaping and scale) for later approval at land adjacent to 25 Mill Lane for Mr T Staniland.

6.3 B/19/0187 – The outline application for two storey dwelling with access for consideration (appearance, landscaping, layout and scale for later consideration) at 22 Brand End Road for Ms J Carlton was inspected and discussed. It was agreed to forward the following comments.

- This is over development of the land
- Would it be affordable housing?
- The proposed access was of concern due to its closeness to the junction.

## **7 PARISH MATTERS**

7.1 **Highways** – No major issues were identified.

7.2 **Lincolnshire Road Safety Partnership** – The clerk stated that the ordering of the equipment needed was now in hand, following Freiston jointly taking this forward.

## **8 CORRESPONDENCE**

8.1 Boston Projections – A further update was handed to Councillor Knowles.

8.2 Lincolnshire County Council – Councillor Knowles stated that he had booked onto the Annual Resilient Communities Conference due to be held in July. It was agreed that the details would also be shared with Freiston.

8.3 Defibrillators – Boston Borough Council were in the process of producing an online map showing the locations in the borough. The clerk stated she would forward the position of the Butterwick Defibrillator.

## **9 FINANCE**

9.1 The clerk reported that the Internal Auditor had now completed her Internal Audit of the Annual Governance and Accountability Return (AGAR) for the year ending 31<sup>st</sup> March 2019. She stated that she had noted the many changes to the documents and agreed that they had not been simplified, and fully understood the work and time involved with the presentation of the documents. But she was pleased to report that there had been no issues in the Clerks completion.

The clerk stated that to comply with regulations, the unaudited accounts now had to be printed, scanned and laminated for the noticeboard and the website. These will be done according to the dates supplied by the External Auditors publishing the said documents for the 30-working day period for public rights. All the relevant documents would now be emailed (as requested) to the External Auditors.

9.2 The Clerk presented the up-to-date accounts, together with an update of the precept spending to date and evidence of the bank balance. A claim for £636.52 VAT had been made.

9.3 The following payments were discussed and agreed.

Details	Amount	VAT	Payment
J Barnes (cash for K Stones and J Dickson, for litter picking)	£180.00		BACS
J Barnes (salary/expenses)	£1010.94	£20.18	BACS
HMRC (income tax)	£60.00		BACS
Evelyn Sands (audit)	£210.00		BACS
Boston Borough Council (footway lighting repairs – previously discussed and agreed)	£2836.80	£472.80	BACS

## 10 NEXT MEETING

The next meeting will be held on Tuesday, 16<sup>th</sup> July 2019 at Butterwick Village Hall at 7.30 pm.

## 11 ANY OTHER BUSINESS

11.1 Concern was expressed regarding the lack of grass cutting in the parish. The clerk was requested to forward the information to Councillor Gosling if this was not dealt with.

11.2 Mention was made regarding several cars parking on the road. Councillor Knowles stated he would make enquiries.

There being no further business the Chairman thanked those in attendance and closed the meeting at 20.25.

Signed by: Councillor A G Gosling

(Chairman)

16<sup>th</sup> July 2019