

MINUTES OF THE MEETING OF BUTTERWICK PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 8TH OCTOBER 2019

Present: Councillor: A Gosling – Chairman
Councillor: M Knowles – Vice Chairman
Councillor: K Forman, A Quickfall, C.Smith, L Pearson
Boston Borough Councillors: Mrs J Welbourn, Mr P Bedford
Lincs County Councillor: Mr P Skinner

Also Present: Mrs C Anderton – Clerk of the Council

Public Forum

There were 2 members of the public in attendance for the public forum.

Rev A Higginson attended the meeting to report on the increase in costs of the maintenance of the churchyard. He acknowledged the donation that the Parish Council had made to the Church in previous years and asked that the Council could consider a higher donation for the forthcoming year.

1 Chairman's Comments

The Chairman welcomed all to the meeting and introduced Mrs Carol Anderton, the new Clerk and RFO to Butterwick Parish Council.

2 Apologies

Cllr N Donnelly gave his apologies and reasons which were accepted by the council.

3 Receipt of any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations.

Mr Forman declared a conflict of interest in the matter for discussion from the Public Forum due to a personal interest as the Churchyard grounds maintenance contractor and Mrs A Quickfall declared a personal interest as the Parochial Church Council Treasurer.

5 Approval of the minutes of the previous meeting

It was **RESOLVED** that the notes of the meeting held on 10th September 2019, previously circulated, should be recorded as the minutes.

4 Police Matters

The following incidents had been reported to the clerk in the absence of PCSO Baker:

2 x pet related incidents - Peter Paine Close
1 x concern for safety – School Lane
1 x concern for safety – Old Post Office Lane
Road Traffic Collision – Brand End Road

6 Viewpoints on questions from members of the public

It was advised that a grant request should be submitted to the council and this would be considered when the Council were preparing their budget for the 2020/21 financial year.

7 Matters for the attention of Lincolnshire County Council/Boston Borough Council from/to County Councillors/Borough Councillors

Cllr P Skinner advised that an update on the completion date for School Lane was due on 9th October 2019. He also advised that there had been reports of flooding on Benington Road and a guard rail was missing on Brand End Road.

The Chairman reported that the speed sign had been knocked down on School Lane.

Cllr P Bedford reported that refuse bins which were reported within 2 days, if damaged by the truck, will be replaced free of charge and if damaged by vandalism, if reported within 2 days with a police crime number, will be replaced free of charge.

8 Accounts for payment/Finance

It was **RESOLVED** to accept the payments as per the BACS statement dated October 2019. Members were given a report from the RFO which updated all on the current financial situation. The bank account balance as at 30th September 2019 was £10,284.93 with £802.86 bacs payments due to be made between 08/10/2019 and 31/10/2019.

Bacs 08/10/019

Date	Recipient	Amount	Details
08/10/2019	J Dickson	£80.00	Litter Picking Sept
08/10/2019	K Stones	£80.00	Litter Picking Sept
08/10/2019	Woodco	£25.20	Stationary
08/10/2019	Boston BC	£74.91	Recharge for election costs
24/10/2019	C Anderton	£45.23	Clerks expenses (home office, phone, software)
24/10/2019	C Anderton	£387.70	Salary (7 weeks 12.09.19 – 31.10.19)
24/10/2019	C Anderton	£96.92	HMRC PAYE

9 Report from the minutes of the last meeting/Clerk's report

Date	Description	Action Required	Complete	Ongoing
10.09.2019	Lincolnshire County Council – Parish Agreement information	Clerk to forward insurance certificate and raise invoice	✓	
10.09.2019	Letter to Lincs CC re: footpath between Butterwick and Freiston	Clerk to draft and send letter	✓	

10. Planning applications

There were no planning applications for review

11 Correspondence received which the Council are invited to resolve upon

1. Boston Borough Council – Consultation - Removal of BT Payphones – (circulated to all members) – it was **RESOLVED** not to adopt the payphone due to maintenance costs.
2. LALC Weekly News Update (circulated to all members)

12 Reports for Various Bodies/Other Members

The Chairman confirmed that it was necessary to have more volunteers to be able to carry out the Speed Watch programme in accordance with guidelines. Cllr L Pearson confirmed she would like to volunteer. It was also agreed that it would be difficult to collate information now due to dark evenings and daytime commitments.

The Chairman stated that he had spoken to the builder on Mill Lane who confirmed the area should be cleared over the course of the following few days with the aim of beginning the building works in the Spring.

12 Date and Time of the next Parish Council Meeting

Date and time of the next Meeting of the Parish Council will be held on Tuesday 12th November 2019 beginning at 7.30pm.

There being no further business to discuss, the Chairman thanked those in attendance and declared the meeting closed at 7.55 pm.

Signed *Chairman*

Dated 12th November 2019