

MINUTES OF THE BUTTERWICK PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY, 13th NOVEMBER 2018 AT 7.30 pm

PRESENT:

Parish Councillors: A Gosling (Chairman), K Forman, N Donnelly, M Knowles, L Pearson, C Smith and A Quickfall
Boston Borough Councillor P Bedford
Lincolnshire County Councillor P Skinner
16 members of the Public

1 NO APOLOGIES

2 POLICE MATTERS

It was reported that following correspondence with the Police and other parish councils information had now been received that they had had internal discussions about the information they provide parish councils. It had been agreed that street names could be shared so long as the information was not identifying anyone.

An apology and incidents received from PCSO A Devenish on the 16th November 2018. The recorded incidents were Criminal Damage in Sea Lane; Suspicious Circumstances in Sea Lane and Traffic Hazard at Seas End.

3 MINUTES

The minutes of the meeting held on the 9th October 2018 having been previously circulated were agreed and signed by the Chairman.

4 MATTERS ARISING

- 4.1 Emergency Planning Group – Councillor Knowles stated a meeting would be arranged possibly at the end of November, to update the details of the plan.
- 4.2 Overgrown Hedges – Some work had been done on the overgrown hedge opposite Homers Lane.

5 NO DECLARATIONS OF INTEREST

6 PLANNING

- 6.1 B/18/0261 –The application for erection of 2 detached two storey residential dwellings and partial change of use of agricultural land to form gardens, following demolition of existing outbuildings at former garage and other associated buildings on Brand End Road for Mr Walden had been granted.
- 6.2 B/18/0270 –The application for change of use of existing agricultural outbuildings to 3 holidays let units including associated infrastructure, following demolition of kennel at land adjacent to Holly House, Main Road for Mr S Simmons had been granted.
- 6.3 B/18/0328 – The application for outline application for residential development (up to 25 dwellings) with all matters reserved at land adjacent to Magnolia Lodge, Benington Road for Robert Doughty Consultancy Ltd had been granted subject to the 106 agreement. No formal paperwork had yet been received.

- 6.4 B/18/0238 – The application for change of use from agricultural to Class B1 and Class B8 including the parking and storage of Recreation Vehicles (RVs) and caravans (Revision of planning application B/18/0090) at the Old Mill Site, Mill Lane, Butterwick for Mr A J Evans was inspected and discussed in detail. It was unanimously agreed to send the following comments to Boston Borough Council.

All councillors discussed in detail this planning application and concern was expressed that this application is very vague and does not state the clear intentions for the site use.

The application states that it is not applicable for the storage of hazardous substances, the question arose regarding gas for the caravans and R.Vs.

The application states that it has no plans for the storage of waste, with any number of employees this should surely be taken into consideration, especially including recycling. Along with the disposal of trade effluent.

The application has indicated that there are no trees on the site, whilst the narrow entrance leading to the site has trees on the right-hand side - eastern boundary. (This contradicts the delegated report which does state trees)

Concern regarding the site buildings which are known to include a high proportion of asbestos and a number are structurally very dangerous. No specific details have been given as to the use of the buildings.

Whilst several proposed employees mentioned (up to 75), will this include night-time workers. No mention of hours of operation. Will it be a 24-hour operation, in which case what security measures will be in place? Surely restricted hours of business should be a priority.

No details given as to the site security or whether lighting will be used especially at night.

Whilst it is stated that there is no intention to occupy caravans on this site, concern was expressed regarding the Travelling Showmen Act, although noted that the local authority can apply for exemption. The Parish Council fully object to the site becoming residential.

More clarification is required regarding the Grade II Listed building (ie the Mill Tower) which is very much part of the village history and would be very much at risk with so much movement of traffic.

Therefore, the parish council are objecting to the application with all these concerns and as not enough information has been given.

- 6.5 B/18/0418 – The outline application for one dwelling, with all matters reserved for later approval at land adjacent to Fernlea, Spital Hill for W T Taylor & Sons was inspected. No objections.
- 6.6 B/18/0430 –The application for approval of reserved matters for the construction of 7 no. affordable dwellings (including access, appearance, landscaping, layout and scale) following outline approval B/17/0315 at land off Girls School Lane for Geda Construction on behalf of Waterloo Housing Group was inspected. No objections.
- 6.7 B/18/0431 – The application of reserved matters for the construction of 7 no. affordable dwellings and 2 no. market dwellings (including access, appearance, landscaping, layout and scale) following outline approval B/17/0315 at land off Girls School Lane for Geda Construction on behalf of Waterloo Housing Group was inspected. No objections.

7 PARISH MATTERS

- 7.1 **Highways** – It was reported that Benington Road had been closed for re-surfacing and was now complete. Councillor Skinner stated he would make further enquiries regarding the blocked drains on Church Road.
- 7.2 **Grit Bins** – Councillors Donnelly and Pearson had reviewed the grit bins. It was noted that those in the parish had been filled and information had been received from Lincolnshire County Council stating that a request for a new grit bin could be made by the Parish Council. It was agreed to report that the lid on the bin outside the Church House on Church Road was broken and this was to be reported.
- 7.3 **Parish Clerks Meeting** - The clerk reported that she had attended the meeting at Boston Borough Council on the 30th October.

The 1st item on the Agenda was taken by Matt Fisher covering land ownership and grass cutting contracts. It was noted that parishes can sign up to HM Land Registry to obtain title deeds and copies of plans for specific parcels of land. At present each parish currently has its own maintenance arrangements, as did Butterwick.

Michelle Sachs then led further discussions on the Transparency Code, which we adhere to, but some councils had not fully complied. It was noted that Bank Mandates should be checked periodically, and the clerk stated that she would be doing this in due course. The authorisation of payments was mentioned at length, especially with internet banking and it was pointed out that the decisions are the responsibility of the whole council and all councillors share collective responsibility for the financial management of the council. The clerk stated she would check the Financial Regulations for working.

Clerks were requested to make sure that councillors keep their Register of Interest up-to-date and that they know when to declare an interest, making sure it is recorded in the minutes.

Standing Orders and the Equality Act Duties were also covered.

The clerk stated that this was only a brief summary of the meeting and it was pointed out that Parish Liaison Meeting for Councillors would now be held on the 27th November. Councillors Gosling and Knowles stated they hoped to attend.

- 7.4 **Parish Council Newsletter** – The October issue had been forwarded to all councillors, noting that the final date for garden waste would be week commencing Monday, December 10th.
- 7.5 **Grass Cutting** – Lincolnshire County Council had sent details of the Parish Agreement Highway Verge Cutting Scheme for 2019/2020. Councillor Gosling stated that the majority of this was already cut by our own contractor. It was agreed that Butterwick enter this scheme and would therefore be entitled to a contribution from Lincolnshire County Council towards our costs. A formal Parish Agreement would need to be completed and the Clerk together with the Chairman would complete this.
- 7.6 **Community Speed Watch** - Further contact details had been received, and whether the parish would be interested in forming a speed watch team. It was noted that at present we do have the passive signs but agreed to discuss further at the next meeting.
- 7.7 **Planning Consultation** – Information was received from Boston Borough Council regarding the 6-week consultation on the Planning Application Validation Checklists and was available on their website.
- 7.8 **War Memorial** - Information had been received regarding the War Memorials Grant Scheme, this was available for free-standing war memorials. An approach had been made to see if an ‘s’ could be deleted on two names. Councillor Knowles stated he would contact the local stone masons for a quotation.
- 7.9 **Review of Polling Places** – Boston Borough Council are undertaking a review of the Polling Places and it was agreed that the Butterwick Village Hall is still acceptable for Butterwick.

8 CORRESPONDENCE

- 8.1 Clerks & Councils Direct – The November issue was handed to Councillor Gosling.

9 FINANCE

- 9.1 The Clerk presented the up-to-date accounts, together with an update of the precept spending to date and evidence of the bank balance
- 9.2 The following payments were agreed.

Details	Amount	VAT	Payment
J Barnes (cash for K Stones and J Dickson, for litter picking)	£200		BACS
Royal British Legion (Freiston Branch) – wreath	£30.00		Cheque No 526

9.3 A donation request which was deferred was still being looked at, to see if the insurance at the Village Hall covers the group.

10 NEXT MEETING

The next meeting will be held on Tuesday, 11th December 2018 at Butterwick Village Hall at 7.30 pm.

11 ANY OTHER BUSINESS

Complaints had been received regarding a untidy property and it was agreed to write a letter in the first instance.

There being no further business the Chairman thanked those in attendance and closed the meeting at 20.49

Signed by: Councillor A Gosling (Chairman)

11th December 2018